

Child Safeguarding Risk Assessment

Written Assessment of Risk of Coláiste Gleann Lí

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Coláiste Gleann Lí

1. List of school activities

1. Daily arrival and dismissal of pupils
2. Access to school building by visitors
3. Recreation breaks for pupils
4. Classroom teaching
5. One-to-one teaching
6. Outdoor recreation activities during break-time
7. School outings sporting and other
8. Use of toilet/changing/shower areas in schools
9. Use of toilet/changing/shower areas in sports complex for PE
10. Fundraising events involving pupils.
11. Use of off-site facilities for school activities
12. School transport arrangements including use of bus escorts
13. Care of children with special educational needs, including intimate care where needed.
14. Administration of Medicine
15. Administration of First Aid
16. Curricular provision in respect of SPHE, RSE,
17. Prevention and dealing with bullying amongst pupils.
18. Training of school personnel in child protection matters
19. Use of external personnel to supplement curriculum
20. Visitors/contractors present in school during school hours
21. Use of Information and Communication Technology by pupils in school
22. Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.
23. Students participating in work experience in the school
24. Students from the school participating in work experience elsewhere
25. Student teachers undertaking training placement in school
26. Truancy
27. Afterschool Reflection

2. The school has identified the following risk of harm in respect of its activities -

1. STUDENTS ARE NOT SUPERVISED
2. VISITORS GAIN ACCESS TO STUDENTS
3. STUDENTS DO NOT FEEL SAFE DURING BREAKS
4. STUDENTS DO NOT FEEL SAFE DURING CLASS
5. STUDENTS FEEL UNCOMFORTABLE DURING ONE-TO-ONE CONTACT
6. STUDENTS DO NOT FEEL SAFE DURING OUTDOOR BREAKS
7. SUPERVISION OF STUDENTS IS NOT ADEQUATE
8. SAFETY IS COMPROMISED DURING THESE TIMES
9. OFF CAMPUS SAFETY IS COMPROMISED BECAUSE OF LOCATION
10. OFF CAMPUS SAFETY IS COMPROMISED BECAUSE OF LOCATION
11. OFF CAMPUS SAFETY IS COMPROMISED BECAUSE OF LOCATION

12. SAFETY COMPROMISED BY ALTERNATIVE TRANSPORT STAFF
13. SAFETY COMPROMISED BECAUSE OF THE NATURE OF THE CARE NEEDS.
14. SAFETY COMPROMISED BECAUSE OF THE NATURE OF THE ADMINISTRATION TECHNIQUES
15. SAFETY COMPROMISED BECAUSE OF THE NATURE OF THE FIRST AID TECHNIQUES
16. INAPPROPRIATE LANGUAGE USED IN THE DELIVERY OF SAME
17. EMOTIONAL DRAIN OF BULLYING BEHAVIOUR EXASPERATES ALREADY FRAGILE STUDENTS.
18. STAFF ARE NOT UPSKILLED IN THE PROCEDURES REQUIRED FOR EFFECTIVE SUPPORT
19. PERSONNEL ARE NOT APPROPRIATE FOR THE AGE GROUP
20. PERSONNEL ARE NOT APPROPRIATE FOR THE AGE GROUP
21. ACCESS TO STUDENTS BY INAPPROPRIATE ON-LINE PERSONNEL
22. STUDENTS EXPOSED TO RISK AFTER SCHOOL TIME. PHONE ACCESSIBLE TO EXTERNAL INTERFERENCE
23. STUDENTS HAVE ACCESS TO CONFIDENTIAL DATA
24. LACK OF APPROPRIATE SUPERVISION
25. CHANCE OF UNSUITABLE PERSONNEL
26. STUDENTS UNSUPERVISED
27. CHANGE IN STUDENT FINISHING TIME

28. The school has the following procedures in place to address the risks of harm identified in this assessment -

1. SUPERVISION OF FRONT DOOR FROM 08.30AM TO 09.00AM EACH MORNING AND FROM 03.45PM TO 04.00PM IN THE AFTERNOON
2. SUPERVISION OF FRONT DOOR AT EACH BREAK TIME 08.30AM TO 09.00AM 01.15PM TO 01.45PM AND 03.45PM TO 04.00PM. VISITORS REPORT TO OFFICE MAKE THEMSELVES KNOWN TO SCHOOL MANAGEMENT AND SIGN BOOK FOR COLLECTION OF VISITOR PASS.
3. SUPERVISION OF FULL SCHOOL BUILDING AT EACH BREAK TIME 08.30AM TO 09.00AM 01.15PM TO 01.45PM AND 03.45PM TO 04.00PM
4. STUDENTS ENTER CLASS WITH TEACHER AND LEAVE WITH TEACHER
5. TEACHER OR COUNSELLOR LEAVE THE DOOR AJAR DURING ONE-TO-ONE CONTACT TIME
6. SUPERVISION OF OUTSIDE OF SCHOOL BUILDING AT 01.15PM TO 01.45PM BREAK. STUDENTS WILL NOT BE ALLOWED OUT WITHOUT SUPERVISION.
7. PARENTAL PERMISSION REQUIRED FOR OUTINGS AND ADEQUATE STAFF SUPERVISION FROM DEPARTURE TO ARRIVAL BACK IN THE SCHOOL
8. PERMISSION TO LEAVE CLASS REQUESTED EACH TIME AND LANYARD USED TO IDENTIFY SOURCE ROOM AND TEACHER.
9. PE TEACHER AND BOTH MALE AND FEMALE SNA REQUIRED EACH SESSION TO ENSURE ADEQUATE SUPERVISION
10. MALE AND FEMALE SUPERVISION TO INCLUDE TOILET BREAKS
11. MALE AND FEMALE SUPERVISION TO INCLUDE TOILET BREAKS
12. GARDA VETTING EVIDENCE FOR DRIVERS AND ESCORTS
13. PROTOCOL AGREED AND DISTRIBUTED FOR THE INTIMATE CARE NEEDS
14. PROTOCOL AGREED AND DISTRIBUTED FOR THE ADMINISTRATION TECHNIQUES
15. PROTOCOL AGREED AND DISTRIBUTED FOR THE FIRST AID TECHNIQUES
16. AGE APPROPRIATE LANGUAGE TO BE USED IN THE DELIVERY OF THE PROGRAMMES
17. ADHERE TO THE POLICIES AND PROCEDURES AGREED TO SUPPORT ALL PARTIES IN THIS BEHAVIOUR AND USE EDUCATIONAL APPROACH.

18. ENSURE EVIDENCE IS PRESENTED OF ENGAGEMENT IN THE ON-LINE TRAINING AND ARRANGE FOR WHOLE STAFF TRAINING THROUGH PDST
19. ADEQUATE GARDA VETTING PROCEDURES COMPLETED AND EVIDENCED
20. ADEQUATE GARDA VETTING PROCEDURES COMPLETED AND EVIDENCED
21. ICT USE POLICY. SAFEGUARDING SOFTWARE TO LIMIT ACCESSIBILITY
22. ADEQUATE SUPERVISION OF DETENTIONS. PHONES ARE POWERED OFF AT THE POINT OF CONFISCATION AND STORED IN THE SCHOOL SAFE
23. MEASURES TO ENSURE THAT STUDENT DATA REMAINS CONFIDENTIAL
24. SCHOOL TO CONTACT EMPLOYER TO CHECK THE LEVEL OF SUPERVISION
25. EVIDENCE OF STUDENT TRAINING COLLEGE GARDA VETTING COMPLETION REQUIRED
26. SCHOOL SEND AN ABSENCE TEXT IN THE MORNING TO ADVISE PARENT GUARDIAN THAT CHILD IS NOT IN SCHOOL AND ARE ASKED TO CONTACT SCHOOL IF ANY ISSUE.
27. PARENT/ GUARDIAN ADVISED IN ADVANCE OF STUDENT GOING ON AFTERSCHOOL REFLECTION AND THE CHANGE IN COLLECTION TIME.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 26/5/20 [date]. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed [Signature] Date 26/5/20
 Chairperson, Board of Management

Signed Richard Lawler Date 26/5/20
 Principal/Secretary to the Board of Management