



Dear Parent/ Guardian,

We wish to advise you that the Department of Education and Skills has advised that all schools will close from this evening 12th March 2020 and remain closed until the 29th March, subject to Department review. <https://www.education.ie/en/Press-Events/Press-Releases/2020-press-releases/12-march-2020-statement-from-the-department-of-education-and-skills.html>

We are providing homework and reading for all students and we are asking you to encourage and support your child to complete this.

It is our chief aim that while the school building will be closed Teaching and Learning will continue and students will not fall behind. We are especially aware of our exam classes. To this end the following will apply so that students can learn from home;

- All students have an Office 365 account which includes email and online storage capabilities. It is through this student email that work for completion will be sent.
- Teachers will send work to student's school emails outlining when the work should be returned (if necessary). Students will complete the work and return to teacher (if necessary) for correction and feedback by the given deadline. Students will return the work by emailing the work to their teacher.
- All teacher emails are searchable in the students email and can be entered by typing the teachers name in the recipient box.
- If work is completed by hand instead of computer a picture or scan of the work can be emailed back to teachers.
- **Please note the school will be closed to all visitors.**

The above will allow for communication via student and teacher and it is hoped that Teaching & learning in so far as possible can continue. It should be noted that school rules still apply.

We advise all Parents/ Guardians to visit our website at <http://gleannli.ie/parent-guardian-information/>. Here you will find advice on how to protect yourself with information and links from sources that are updated regularly.

If we need to contact you directly with relevant updates we will do this through our text messaging system so please be mindful of this. I would like to take this opportunity to wish you and your family the very best at this time and we are hopeful that with the cooperation and support of all we will be able to resume as normal before long.

Stay safe,

Richard Lawlor

Principal



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