



# Coláiste Gleann Lí Child Safeguarding Statement

## 1. Name of the Service being provided

Coláiste Gleann Lí is a co-educational multi-denominational post-primary school, which operates under the auspices of Kerry Education and Training Board. Coláiste Gleann Lí provides education to pupils from First Year to Leaving Certificate Year and students under our care range from 12 to 18 years of age. The school is located in Clash Tralee and the school operates out of one location with our Physical Education Programme located at Tralee Sports Complex. The school also has two ASD classes.

## 2. Nature of the service and principles to safeguard children from harm

Coláiste Gleann Lí is committed to the holistic development of each student entrusted in their care. Students are supported in their studies and in their search for meaning and identity so they can realise their potential. The school's mission statement is Learning, Caring, Respect, Inclusion. The school participates in the Delivering Equality of Opportunity in Schools (DEIS) action plan. It offers a range of second-level programmes including the Junior Certificate School Programme (JCSP), the Leaving Certificate and the Leaving Certificate Vocational Programme (LCVP)

All our policies acknowledge the Children First National Guidance for the protection of Children and safeguarding children is our highest priority.

## 3. Risk Assessment

We have carried out an assessment of any potential for harm to a child while availing of our services. Below is a list of the school activities, the areas of risk identified with each and the list of procedures in place for managing these risks.

<b>ACTIVITY</b>	<b>RISK</b>	<b>PROCEDURE</b>
Daily arrival and dismissal of pupils	STUDENTS ARE NOT SUPERVISED	SUPERVISION OF FRONT DOOR FROM 08.30AM TO 09.00AM EACH MORNING AND FROM 03.45PM TO 04.00PM IN THE AFTERNOON
Access to school building by visitors	VISITORS GAIN ACCESS TO STUDENTS	SUPERVISION OF FRONT DOOR AT EACH BREAK TIME 08.30AM TO 09.00AM 01.15PM TO 01.45PM AND 03.45PM TO 04.00PM. VISITORS REPORT TO OFFICE AND SIGN BOOK FOR COLLECTION OF VISITOR PASS.
Recreation breaks for pupils	STUDENTS DO NOT FEEL SAFE DURING BREAKS	SUPERVISION OF FULL SCHOOL BUILDING AT EACH BREAK TIME 08.30AM TO 09.00AM 01.15PM TO 01.45PM AND 03.45PM TO 04.00PM
Classroom teaching	STUDENTS DO NOT FEEL SAFE DURING CLASS	STUDENTS ENTER CLASS WITH TEACHER AND LEAVE WITH TEACHER
One-to-one teaching	STUDENTS FEEL UNCOMFORTABLE DURING ONE-TO-ONE TEACHING/ MEETINGS	TEACHER OR COUNSELLOR LEAVE THE DOOR AJAR DURING ONE-TO-ONE CONTACT TIME
Outdoor recreation activities during break-time	STUDENTS DO NOT FEEL SAFE DURING OUTDOOR BREAKS	SUPERVISION OF OUTSIDE OF SCHOOL BUILDING AT 01.15PM TO 01.45PM BREAK. STUDENTS WILL NOT BE ALLOWED OUT WITHOUT SUPERVISION.
School outings sporting and other	SUPERVISION OF STUDENTS IS NOT ADEQUATE. RISK OF POOR BEHAVIOUR IN MINOR NUMBER OF CASES	PARENTAL PERMISSION REQUIRED FOR OUTINGS AND ADEQUATE STAFF SUPERVISION FROM DEPARTURE TO ARRIVAL BACK IN THE SCHOOL. APPLICATION OF CODE OF BEHAVIOUR AND SANCTIONS EXPLAINED TO STUDENTS. STUDENTS WITH VERY POOR BEHAVIOUR RECORD OMITTED WHERE APPROPRIATE
Use of toilet/changing/shower areas in schools	SAFETY IS COMPROMISED DURING THESE TIMES. RISK OF FOOTAGE BEING TAKEN AND POSTED ON SOCIAL MEDIA	PERMISSION TO LEAVE CLASS REQUESTED EACH TIME AND LANYARD USED TO IDENTIFY SOURCE ROOM AND TEACHER. PHONES ARE BANNED FROM USE DURING SCHOOL TIME
Use of toilet/changing/shower areas in sports complex for PE	OFF CAMPUS SAFETY IS COMPROMISED BECAUSE OF LOCATION	PE TEACHER AND BOTH MALE AND FEMALE SNA REQUIRED EACH SESSION TO ENSURE ADEQUATE SUPERVISION
Fundraising events involving pupils.	OFF CAMPUS SAFETY IS COMPROMISED BECAUSE OF LOCATION	MALE AND FEMALE SUPERVISION TO INCLUDE TOILET BREAKS
Use of off-site facilities for school activities	OFF CAMPUS SAFETY IS COMPROMISED BECAUSE OF LOCATION	MALE AND FEMALE SUPERVISION TO INCLUDE TOILET BREAKS
School transport arrangements including use of bus escorts	SAFETY COMPROMISED BY ALTERNATIVE TRANSPORT STAFF. TRANSPORTATION MUST ADHERE TO HEALTH AND SAFETY STANDARDS	GARDA VETTING EVIDENCE FOR DRIVERS AND ESCORTS. ONLY RECOGNISED COMPANIES USED.
Care of children with special educational needs, including intimate care where needed.	SAFETY COMPROMISED BECAUSE OF THE NATURE OF THE CARE NEEDS.	PROTOCOL AGREED AND DISTRIBUTED FOR THE INTIMATE CARE NEEDS

Administration of Medicine	SAFETY COMPROMISED BECAUSE OF THE NATURE OF THE ADMINISTRATION TECHNIQUES	PROTOCOL AGREED AND DISTRIBUTED FOR THE ADMINISTRATION TECHNIQUES
Administration of First Aid	SAFETY COMPROMISED BECAUSE OF THE NATURE OF THE FIRST AID TECHNIQUES	PROTOCOL AGREED AND DISTRIBUTED FOR THE FIRST AID TECHNIQUES
Curricular provision in respect of SPHE, RSE,	LANGUAGE WHICH IS NOT AGE APPROPRIATE MAY BE USED IN THE DELIVERY OF SAME	AGE APPROPRIATE LANGUAGE TO BE USED IN THE DELIVERY OF THE PROGRAMMES
Prevention and dealing with bullying amongst pupils.	EMOTIONAL DRAIN OF BULLYING BEHAVIOUR EXASPERATES ALREADY FRAGILE STUDENTS.	ADHERE TO THE POLICIES AND PROCEDURES AGREED TO SUPPORT ALL PARTIES IN THIS BEHAVIOUR AND USE EDUCATIONAL APPROACH. FOSTERING OF LINKS WITH APPROPRIATE OUTSIDE SUPPORTS FOR REFERRAL THROUGH THE PARENT/GP
Training of school personnel in child protection matters	STAFF ARE NOT UPSKILLED IN THE PROCEDURES REQUIRED FOR EFFECTIVE SUPPORT	ENSURE EVIDENCE IS PRESENTED OF ENGAGEMENT IN THE ON-LINE TRAINING AND ARRANGE FOR WHOLE STAFF TRAINING THROUGH PDST
Use of external personnel to supplement curriculum	PERSONNEL or CONTENT NOT APPROPRIATE FOR THE AGE GROUP	ADEQUATE GARDA VETTING PROCEDURES COMPLETED AND EVIDENCED
Visitors/contractors present in school during school hours	PERSONNEL ARE NOT APPROPRIATE FOR THE AGE GROUP	ADEQUATE GARDA VETTING PROCEDURES COMPLETED AND EVIDENCED
Use of Information and Communication Technology by pupils in school	ACCESS TO STUDENTS BY INAPPROPRIATE ON-LINE USERS	ICT USE POLICY. SAFEGUARDING SOFTWARE TO LIMIT ACCESSIBILITY
Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	STUDENTS EXPOSED TO RISK AFTER SCHOOL TIME. PHONE ACCESSABILITY TO EXTERNAL INTERFERENCE	ADEQUATE SUPERVISION OF DETENTIONS. PHONES ARE POWERED OFF AT THE POINT OF CONFISCATION AND STORED IN THE SCHOOL SAFE
Students participating in work experience in the school	STUDENTS HAVE ACCESS TO CONFIDENTIAL DATA. GARDA VETTING PROCEDURES MAY NOT BE CONDUCTED	MEASURES TO ENSURE THAT STUDENT DATA REMAINS CONFIDENTIAL.
Students from the school participating in work experience elsewhere	LACK OF APPROPRIATE SUPERVISION	SCHOOL TO CONTACT EMPLOYER TO CHECK THE LEVEL OF SUPERVISION
Student teachers undertaking training placement in school	CHANCE OF UNSUITABLE PERSONNEL	EVIDENCE OF STUDENT TRAINING COLLEGE GARDA VETTING COMPLETION REQUIRED
Truancy	PARENTS/ SCHOOL UNAWARE OF STUDENT WHEREABOUTS	SCHOOL SEND AN ABSENCE TEXT IN THE MORNING TO ADVISE PARENT/ GUARDIAN THAT CHILD IS NOT IN SCHOOL AND ARE ASKED TO CONTACT SCHOOL IF ANY ISSUE.
Afterschool Reflection	CHANGE IN STUDENT FINISHING TIME	PARENT/ GUARDIAN ADVISED IN ADVANCE OF STUDENT GOING ON AFTERSCHOOL REFLECTION AND THE CHANGE IN COLLECTION TIME.

#### 4. Procedures

Our Child Safeguarding Statement has been developed in line with requirements under the Children First Act 2015, the Children First: National Guidance, and Túsła's Child Safeguarding: A Guide for Policy, Procedure and Practice. In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while they are availing of our service:

- Procedure for the management of allegations of abuse or misconduct against workers/volunteers of a child availing of our service is developed by the HR Department of Kerry ETB.
- Procedure for the safe recruitment and selection of workers and volunteers to work with children is also developed by Kerry ETB.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015. A list of all our mandated persons is available in our Know your school Onenote and on our school records system VsWare. Also in Appendix 1.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
  - Ensures that all Mandated persons have completed Túsła's online training course on Child Protection Guidelines which includes the identification of the Occurrence of harm.
  - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
  - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
  - Encourages staff to avail of relevant training
  - Encourages Board of Management members to avail of relevant training
  - The Board of Management maintains records of all staff and Board member training
  - Has ensured that this Child Safeguarding Statement is available on the School website, displayed at the entrance to the school and available in hardcopy from the school office. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Túsła and the Department if requested.
- In relation to reporting of child protection concerns to Túsła, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- The Board has appointed Mr. Richard Lawlor DLP as the "relevant person" (as defined in the Children First Act 2015) to be the first point of contact in respect of the s child safeguarding statement.

## 5. Implementation

We recognise that implementation is an ongoing process. Coláiste Gleann Lí is committed to the implementation of this Child Safeguarding Statement and the procedures that support our intention to keep children safe from harm while availing of our service.

This Child Safeguarding Statement will be reviewed every 2 years, or as soon as practicable after there has been a material change in any matter to which the statement refers.

**Date of next review March 2020**

Signed: \_\_\_\_\_

Principal

Coláiste Gleann Lí

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Tralee,

Co. Kerry.

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For queries, please contact Richard Lawlor - Relevant Person under the Children First Act 2015

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Child Protection Procedures for Primary and Post Primary Schools 2017 and Túsla Guidance on the preparation of Child Safeguarding Statements, the Board of Management of Coláiste Gleann Lí has agreed the Child Safeguarding Statement set out in this document.

- The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools 2017 as part of this overall Child Safeguarding Statement
- The Designated Liaison Person (DLP) is Mr. Richard Lawlor
- The Deputy Designated Liaison Person (Deputy DLP) is Ms. Myrna Egan
  
- The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

This Child Safeguarding Statement was adopted by the Board of Management on 9/3/18.

Signed: \_\_\_\_\_

Chairperson of Board of Management

Signed: \_\_\_\_\_

Principal/Secretary to the Board of Management

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Appendix 1

Mandated Persons		
Aisling Murphy	Conor O Riordan	Michelle Flannery
Ann-Marie O' Kelly	Edwina Hayes	Myrna Egan
Anthony Dineen	John Creagh	Norma Breen
Aoife Reidy	Lucinda Moriarty	Regina Casey
Ashley Sabourin	Margaret Kenny	Sharon Hegarty
Breda Bambury	Maryanne Lowney	Richard Lawlor
Cáit Lynch	Mervin Clifford	Liam McGill
Catriona O Doherty	Michael O Sullivan	
Christine Leen	Michael Quirke	