

~ ~ ~

Coláiste Gleann Lí

*Clash Road,
Tralee, Co. Kerry.
066 71 22552*

Homework Policy

Office Hours

10am – 12pm

2pm – 3.30pm

School Principal

Mr. Richard Lawlor



BORD OIDEACHAIS
AGUS OILIÚNA CHIARRAÍ
KERRY EDUCATION
AND TRAINING BOARD

Introduction:

This policy is rooted in the school's fundamental aim to foster in all students a spirit of self-reliance, independence, co-operation and responsibility and to provide them with skills for life-long learning.

Homework is work specified by the subject teacher and written into the Homework Diary.

Study is what you do when you are finished your homework, not necessarily noted in the Diary.

Rationale:

Regular homework/study is seen by Coláiste Gleann Lí teachers as a vital aspect of the learning process when it is properly structured leading to independent learning, sound study skills and creativity. It also reinforces the learning in the classroom and allows students to take responsibility. In first year and second year it develops necessary skills of writing, reading, time management, and study techniques in preparation for State Examinations in the future. It is also seen as a good tool to monitor progress, to motivate and to give feedback to students. The skills of reading and writing were seen to be particularly important for International students.

Homework/Study for students in third year, fifth year and sixth year is vital to achieving their full potential in the State Examinations allowing progression to third level study. Students with special education needs should be assigned Homework in accordance with their ability in consultation with special needs co-ordinator, special needs teachers and parents.

Partnership

The Year Head will outline the Schools Policy to all First Year students at induction and to each new student on first arriving at the school. The Year Head will explain to students the important role they have to play in implementing the school policy and the rationale behind the policy. Year heads will continue to do this at the start of each subsequent year during a student's schooling in Coláiste Gleann Lí.

There are at least five partners involved in the successful implementation of the schools policy on Homework/Study. They are;

- The Student
- The Parent/Guardian
- The Subject Teacher
- Year Heads
- School Management

They each have an important role to play.

Students are required

- To use the Homework Diary to note down homework set by the subject teacher
- To do homework set, both oral/learning and written/practical
- To present written homework properly and on time

- To be aware that Parents will be informed when homework is not done and detention may be arranged to enable the student to complete the work under supervision
- To make every effort to be up to date with homework even when they are absent

The role of parents is seen as vital to the successful implementation of the Schools Policy on Homework/Study.

Homework/Study Periods

Two hours of homework/study will be scheduled into the school timetable to provide assistance to students when beginning their homework. These periods will be supervised by teachers and every effort will be made to identify difficulties students are having and strategies will be developed to remedy these difficulties.

Parents/Guardians are encouraged

- To support school policy
- To provide suitable conditions for homework
- To ensure that the suggested amount of time is spent on homework
- To monitor the Homework Diary so that they are aware of what homework is given and for teacher comments positive and negative
- To discuss with the teacher or the year head problems that arise concerning homework

Subject Teachers are expected

- To set and correct homework
- To implement the policy, review homework assignments and provide feedback to students
- To instruct students in homework/study skills
- To provide feedback to Parents via the Diary when a difficulty arises and when a student presents good homework
- To keep records of homework set, grades and comments
- To advise Students on good study techniques for their subject
- To be mindful of students with special needs when assigning homework

Year Heads are expected

- To identify students experiencing difficulties
- To provide support and guidance, especially for those experiencing difficulty
- To liaise with subject teachers, remedial teachers especially in relation to consideration for students with special educational needs

- To discuss with students as part of pastoral care how they are getting on with their Homework/Study
- To make contact with parents when persistent difficulties arise

Principal, Deputy Principal

- To establish structures and procedures for the implementation of the policy
- To monitor the implementation of the policy
- To make sanctions available for students who regularly fail to complete homework

Board of Management

- To approve the policy
- To consider reports from the Principal on the implementation of the policy
- To ensure that the policy is evaluated and updated from time to time

Time Spent on Homework

The amount of time per subject per night will depend on the year group, language barriers and levels of ability. The amount of homework assigned by the teacher will also depend on the subjects in the timetable for each day such as where practical subjects are involved there may be less homework specified, this is where study replaces homework on those nights. Below you will find the minimum students should spend on homework each night.

The following specific times are suggested.

- 1st Year 10 to 15 minutes per subject. Minimum total of 1 hour
- 2nd Year 1.5 hrs + Study
- 3rd Year 2 hrs + Study
- 5th Year3 hrs + Study
- 6th Year3 hrs + Study

Additional Notes

Study

Study is where a student organises their time at home to revise and go back over work recently done in class. It should be used by students to consolidate classroom work and done with advice from subject teachers.

This Homework Policy was adopted by the Board of management of Coláiste Gleann Lí on:

Date: _____

Signed _____
(Chairperson BOM)

Signed _____
(Principal)